

# **The Brotherhood of Excellence Academy**

## **Board of Directors Meeting Minutes**

**Date:** 12 December 2024

**Time:** 8:37 PM EST

**Location:** Virtual (Zoom)

### **I. Call to Order**

The meeting was called to order by **Sharon Thomas, Board Chairperson**

### **II. Attendees**

**Present:**

- Sharon Thomas, Board Chairperson
- Tamala Anderson, Board Secretary
- Amy Kamarah-Payne, Founding Board Treasurer (As of July 1, 2024)
- Dr. Chameeka N. Smith, Executive Director/Founder

### **III. Approval of Previous Meeting Minutes**

**Tamala Anderson, Board Secretary**, presented the 23 June 2024 meeting minutes.

- **Motion by:** Tamala Anderson, Board Secretary
- **Seconded by:** Sharon Thomas, Board Chairperson/Dr. Chameeka N. Smith, Executive Director/Founder
- **Vote:** Approved

### **IV. Approval of Financial Report**

**Dr. Chameeka N. Smith, Executive Director/Founder**, presented the financial report.

#### **Balance as of November 30, 2024**

- **Total:** \$2,778.21
- **Expense:** \$355.00 – NC Charter School Annual Conference (July 2024)

**Motion to approve the financial report:**

- **Motion by:** Dr. Chameeka N. Smith, Executive Director/Founder
- **Seconded by:** Sharon Thomas, Board Chairperson/Tamala Anderson, Board Secretary
- **Vote:** Approved

## V. In-Kind Donation Report

The board reviewed the in-kind donations received as of November 30, 2024.

### **Total In-Kind Donations: \$191.19**

- **Website:** \$24.00 x 5 months = \$120.00
- **Email Account:** \$7.20 x 5 months = \$36.00
- **Stream Yard:** \$10.00 x 3 months + \$5.19 transition fee = \$35.19 (transitioned to free account)

## VI. Discussion Items

### **A. Diversified Expertise of a School Board**

The board reviewed the key areas of expertise essential for effective governance, including:

- Academic/School Administration
- Financial/Accounting
- Legal/Regulatory
- Commercial Real Estate/Facilities
- Insurance/Risk Management
- Fundraising
- Marketing
- Grant Writing
- Political Connections
- **Added Areas:** Higher Education and Faith-based Leaders

### **B. Next Steps – Startup Funding & Funding Sources**

The board discussed upcoming initiatives and funding opportunities:

- **CEU Credit Course – 2025**
- **Male Summit – 2025**
- **LLC – Amazon – 2024**

These initiatives will provide financial support and resources for the academy's programs and operations.

## **VII. Upcoming Board Meeting**

The next board meeting is scheduled for:

- **Date:** Thursday, March 20, 2025
- **Time:** 8:30 PM (EST)

## **VIII. Adjournment**

With no further business, the meeting was adjourned by **Sharon Thomas, Board Chairperson** at 8:59 PM EST

**Minutes Submitted by:** Tamala Anderson, Board Secretary