

The Brotherhood of Excellence Academy

Board of Directors Meeting Minutes

Date: 12 December 2024

Time: 8:37 PM EST

Location: Virtual (Zoom)

I. Call to Order

The meeting was called to order by **Sharon Thomas, Board Chairperson**

II. Attendees

Present:

- Sharon Thomas, Board Chairperson
- Tamala Anderson, Board Secretary
- Amy Kamarah-Payne, Founding Board Treasurer (As of July 1, 2024)
- Dr. Chameeka N. Smith, Executive Director/Founder

III. Approval of Previous Meeting Minutes

Tamala Anderson, Board Secretary, presented the 23 June 2024 meeting minutes.

- **Motion by:** Tamala Anderson, Board Secretary
- **Seconded by:** Sharon Thomas, Board Chairperson/Dr. Chameeka N. Smith, Executive Director/Founder
- **Vote:** Approved

IV. Approval of Financial Report

Dr. Chameeka N. Smith, Executive Director/Founder, presented the financial report.

Balance as of November 30, 2024

- **Total:** \$2,778.21
- **Expense:** \$355.00 – NC Charter School Annual Conference (July 2024)

Motion to approve the financial report:

- **Motion by:** Dr. Chameeka N. Smith, Executive Director/Founder
- **Seconded by:** Sharon Thomas, Board Chairperson/Tamala Anderson, Board Secretary
- **Vote:** Approved

V. In-Kind Donation Report

The board reviewed the in-kind donations received as of November 30, 2024.

Total In-Kind Donations: \$191.19

- **Website:** \$24.00 x 5 months = \$120.00
- **Email Account:** \$7.20 x 5 months = \$36.00
- **Stream Yard:** \$10.00 x 3 months + \$5.19 transition fee = \$35.19 (transitioned to free account)

VI. Discussion Items

A. Diversified Expertise of a School Board

The board reviewed the key areas of expertise essential for effective governance, including:

- Academic/School Administration
- Financial/Accounting
- Legal/Regulatory
- Commercial Real Estate/Facilities
- Insurance/Risk Management
- Fundraising
- Marketing
- Grant Writing
- Political Connections
- **Added Areas:** Higher Education and Faith-based Leaders

B. Next Steps – Startup Funding & Funding Sources

The board discussed upcoming initiatives and funding opportunities:

- **CEU Credit Course – 2025**
- **Male Summit – 2025**
- **LLC – Amazon – 2024**

These initiatives will provide financial support and resources for the academy's programs and operations.

VII. Upcoming Board Meeting

The next board meeting is scheduled for:

- **Date:** Thursday, March 20, 2025
- **Time:** 8:30 PM (EST)

VIII. Adjournment

With no further business, the meeting was adjourned by **Sharon Thomas, Board Chairperson** at 8:59 PM EST

Minutes Submitted by: Tamala Anderson, Board Secretary