

**Date Scheduled:** May 21, 2020

**Meeting Title:** Brotherhood of Excellence Academy Board of Directors Meeting

**Location:** Webex Platform Video Conference

**Group Leader/ Facilitator:** Chameeka Smith

**Recorder:** Tamala Anderson

**Time Keeper:** Chameeka Smith

Scheduled Time			Actual Time			Meeting Cost
<i>Start</i>	<i>Stop</i>	<i>Total Hrs.</i>	<i>Start</i>	<i>Stop</i>	<i>Total Hrs.</i>	
2000	2030	.5 hrs	2020	2029	.2 hrs	\$0.00

Members to Attend	Role	Attended	
1. Chameeka Smith	Executive Director/ Founder	x	
2. Sharon Thomas	Chairman of the Board	x	
3. Zonja Glover	Founding Board Member		
4. Tanesha Cameron-Cole	Treasurer	x	
5. Tamala Anderson	Secretary	x	
6.			

Set Objectives (Agenda Items)	Responsible	Method	Time
Approve North Carolina Annual Financial Report Form	Executive Director/ Founder		

Delegated Task	Person Responsible
1. Obtain Electronic Signatures by June 8th	All Founding Board Members

**Meeting Notes**

The meeting was called to order by Sharon Thomas, Chairman of the Board.

Prayer: Chameeka Smith

Chameeka Smith, Executive Director/Founder, briefly covers the purpose of the North Carolina Annual Financial Report Form.

A motion was made to approve North Carolina Annual Financial Report Form for 2019 Fiscal Year by Tanesha Cameron-Cole, Treasurer. The motion was seconded by Sharon Thomas, Chairman of the Board. Clarification: Tanesha noted a name misspelling, which was duly noted and corrected by Chameeka. A motion was made to vote on the approval of minutes made by Tanesha. The Board unanimously approved the North Carolina Annual Financial Report Form for 2019 Fiscal Year.

<b>Next Meetings</b> *Note BEA's Fiscal Year is July 1st.		
<b>Year</b>	<b>Day</b>	<b>Topic</b>
<b>2020</b>	August 13	
	December 10	
<b>2021</b>	March 11	
	June 10	Annual Meeting/Budget/Election of Officers
	September 9	
	December 9	
<b>2022</b>	March 10	
	June 16	Annual Meeting/Budget/Election of Officers

	September 8	
	December 8	

**Closing prayer:** Sharon  
Chameeka adjourns the meeting at 2029 or 8:29 PM EST.