

The Brotherhood of Excellence Academy
Board of Director's Agenda
Teleconference
December 17, 2020
7:00pm Agenda



Call to Order

- Opening Prayer
- Review of Mission and Vision
- Board Member Introductions
 - Sharon Thomas (Board Chairperson- Founding Board Member)
 - Tamala Anderson (Secretary- Founding Board Member)
 - Tanesha Cameron-Cole (Treasurer – Founding Board Member)
 - Chameeka N. Smith (Executive Director)

Motion for approvals

- Approval of August 13, 2020 minutes
- Actual financial statement: November 30, 2020
- Dismissal of Roberts Rules of Order

Accomplishments from August 2020-December 2020

1. Saturday Enrichment Updates and COVID-19
 2. Staffing Updates
 3. Revisions due to COVID -19 and Student Programming
 4. OnPay (<https://onpay.com/>) Payroll Company \$40.00 per month
 5. Summer Camp scheduled-
 - a. Session 1: June 22-24, June 29-July 1, 2021
 - b. Session 2: July 20-22, 27-29, 2021
 6. 100% Board Giving Request
 7. Office Lease and Insurance
 - a. \$360.50 + 2.95 (admin fees)= \$363.45
 - b. Insurance \$40.00 monthly
 8. Detailed Needs List
 9. Inventory
- **Next Steps**
 - Development of Streams of Funds Plans (Committee)
 - Fundraising
 - Board Member Recruitment
 - Grant Writing opportunity
 - Treasurer's name on bank account
 - Spread the Word (<https://www.brotherhoodofexcellenceacademy.org/>)

- Next Meetings
 - March 11, 2021 @ 7pm – Outline of board meetings for 2023

Meetings for 2021 (4 times per year)

- March 11, 2021- Annual approval of 990 form and NC State Financial Report for charitable solicitation license
- June 10, 2021- Annual Approval of Budget and Voting/Election of Officers
- September 9, 2021- Annual Conflict of Interest Signatures
- December 9, 2021 - Outline of board meetings for 2024
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Meetings for 2022

- March 10, 2022
- June 16, 2022
- September 8, 2022
- December 8, 2022- Outline of board meetings for 2025

Meetings for 2023

- March 9, 2023 - Annual approval of 990 form and NC State Financial Report for charitable solicitation license
- June 15, 2023 - Annual Approval of Budget and Voting/Election of Officers
- September 7, 2023 - Annual Conflict of Interest Signatures
- December 14, 2023- Outline of board meetings for 2026

- **Long Range projections**

- Saturday Enrichment
 - Fall 2021- Saturday Enrichment Programming (6th-8th grade)
 - Fall 2022- Saturday Enrichment Programming (6th-8th grade)
 - Fall 2023- Saturday Enrichment Programming (6th-8th grade)
 - Fall 2024- Saturday Enrichment Programming (6th-8th grade)
 - Fall 2025- Saturday Enrichment Programming (6th-8th grade)
- Summer Camps
 - Summer 2021- Summer Camp (6th-8th grade)
 - Summer 2022-Summer Camp (6th-8th grade)
 - Summer 2023-Summer Camp (6th-8th grade)
 - Summer 2024-Summer Camp (6th-8th grade)
 - Summer 2025-Summer Camp (6th-8th grade)
 - Summer 2026-Summer Camp (6th-8th grade)
- Afterschool Programming
 - Fall 2023 (6th-8th grade)
 - Fall 2024
 - Fall 2025
 - Fall 2026

- Fall 2027
 - Fall 2025- 9th grade academy
 - Conferences, Seminars, workshops and retreats (for-profit organization)

- Questions/Concerns/Ideas/suggestions
- Prayer
- Adjourn

The Brotherhood of Excellence Academy

New Mailing Address

1444 Jeffreys Rd
Ste 259
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Current Home

The Brotherhood of Excellence Academy
301 S. Church St Suite 140G
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