



The Brotherhood of Excellence Academy
Board of Director's Agenda
Teleconference (Google Hangout)
December 13, 2018
7:00pm Agenda

Present Board Members: Chameeka N. Smith and Sharon Thomas
(12/13/2018)

Present Board Members: Chameeka N. Smith and Tamala Anderson
(1/3/2019) (7:48pm-8:45pm (EST))

Absent: Zonja Glover

- Call to Order 7:06pm
- Opening Prayer – Chameeka N. Smith
- Review and approval of August 2, 2018 Minutes
 - Motion made by Sharon to approve the minutes from August 2, 2018
 - Motion 2nd by Chameeka
 - Discussion
 - Approved of the minutes for August 2, 2018
- Dismissal of Roberts Rules of Order
 - Motion made by Chameeka to dismiss Roberts Rules of Order for the duration of the meeting
 - Motion 2nd by Sharon
 - Discussion
 - Approved the meeting will dismiss Roberts Rules of Order
- Board Member Introductions
- Review of Mission and Vision
- Officer Elections
 - Current Officers
 - Chameeka N. Smith- Board Chairperson – Founding Board Member
 - Sharon Thomas- Board Secretary – Founding Board Member
 - Discuss revisions of the Board of Directors officers (Two new members)
 - Proposed Positions:
 - Sharon Thomas- Board Chairperson (Founding Board)
 - Tamala Anderson- Secretary (Founding Board)
 - Zonja Glover- Treasurer (Founding Board)
 - Chameeka N. Smith -Executive Director
- Bylaw Updates
- Strategic Plan 2018-2019 updates (see below)
 - <https://brotherhoodeacadem.wixsite.com/brotherhood>
- Setting up Financial Account with Board Treasurer

- The organization will work to secure a Board treasurer for the organization and set up an account with two signature requirements for financial transactions
 - CPA Discussion Notes
- 501(c)(3) application update – 1023 Form
- Completed Board Member Paperwork
- Special Event- 2019
 - Black Male Conference - **“Breaking the school to Prison pipeline” conference**
 - Saturday Enrichment Fall 2019
 - Committee Planning
- Long Range projections
 - Fall 2019- Saturday Enrichment (10 months) (6th-8th grade)
 - Summer 2020- Summer Camp (6th-8th grade)
 - Fall 2020- Saturday Enrichment and After School Programming (6th-8th grade)
 - Summer 2021-Summer Camp (6th-8th grade)
 - Fall 2021- 9th grade academy
 - Conference, Seminars, Workshops, Retreats
- Next Steps
 - Nonprofit Status Approval (Determination Letter)
 - Nonprofit Insurance
 - Fundraising with for profit organization
 - Treasurer’s name on bank account
 - High Quality Saturday Enrichment Program
 - Grant Writing
- Next Meetings
 - April 11, 2019 at 7:00pm
 - August 1, 2019 at 7:00pm (Will need to change date and time)
 - December 2019
- Questions/Concerns
- Prayer
- Adjourn – 7:31pm

